



# Liberia Anti-Corruption Commission

Tupee Taylor Curve, God Give Community, Old Road Monrovia, Cell: 0886.667.439/0777.014.098

Email: [laccliberia@gmail.com](mailto:laccliberia@gmail.com) | Website: <https://lacc.gov.lr>

## INTERNAL AND EXTERNAL VACANCY ANNOUNCEMENT

<b>Position:</b>	<b>Public Relations Officer</b>
<b>Reports to</b>	<b>Executive Chairperson</b>
<b>Department</b>	<b>Administration &amp; Supervision</b>
<b>Employment type:</b>	<b>Indefinite</b>
<b>Application Period</b>	<b>February 4-18, 2025</b>
<b>Starting Date</b>	<b>Immediate</b>

Female candidates are encouraged to apply

### Organizational Context

Under the direct guidance and supervision of the Executive Chairperson and the overall supervision of the Executive Chairperson, the Public Relations Officer will perform the following duties.

### Functions / Key Results Expected

- Reach out to sensitize the public on the establishment of the Commission, getting citizens to know what corruption is all about and encouraging the population to get involve in fighting corruption;
- To form and develop anti-corruption coalitions with stakeholders and partners;
- To refine citizen’s understanding of corruption by refining public outreach programs and publicity materials so as to reflect as sophisticated message that relates to acts of corruption and the effect of corruption on their lives and on society as a whole; (As a complimentary unit, work with the Education & Prevention Department in the formulation and implementation of this activity)
- To adopt an approach that promotes and encourages citizens to report corruption;
- To promote empowerment and attitude change;
- To establish integrity clubs; (Work with the Education & Prevention. Department in this regard.
- To work with local communities to develop an understanding and local government and the techniques for holding local government officers to account;
- To engage with the Educational Sector to promote anti corruption teaching at Primary School and Secondary School level; (In collaboration with the Education & Prevention Department)
- Undertake other duties and responsibilities as be assigned for the smooth implementation of LACC objectives (In collaboration with the Education & Prevention Department)



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- Supervise the Commission's website;
- Arrange for the supply and circulation of newspapers;
- Prepare daily memo when applicable, on corruption reports in the print and electronic media;
- Supervise publication of Commission's Newsletter

## **Competencies/ Experience**

- Proven ability to provide timely and relevant publicity and information about
- the Commission and to produce high quality public information materials;
- Excellent writing and communication skills and proven ability to write

Speeches, press releases, and articles and be competent to prepare papers and education materials on corruption and integrity issues;

- Self-confident and must enjoy public speaking,
- Ability to work in a team and able to work closely with and have knowledge of the workings of government institutions;

Fluent in English

## **Qualifications and Experience**

- A Degree in Mass Communication, Public Administration or other Social Sciences is required
- At least three years proven experience in a similar position,
- Exceptional creative writing skills;
- Excellent proven communication skills;
- An effective public speaker
- Ability to initiate and manage programmes
- Computer literate

Please address all applications along with necessary credentials to the below address

Email Address: [vacancy@lacc.gov.lr](mailto:vacancy@lacc.gov.lr); you may also drop hard copy of your application documents

**Human Resources Officer  
Liberia Anti-Corruption Commission  
Tupee Taylor Curve, God Give Community Old Road  
Monrovia, Liberia**

Please note that only short-listed applicants will be contacted

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